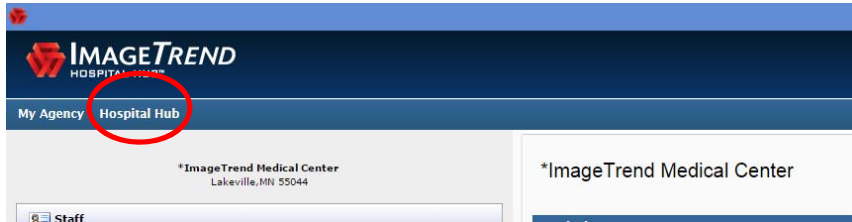
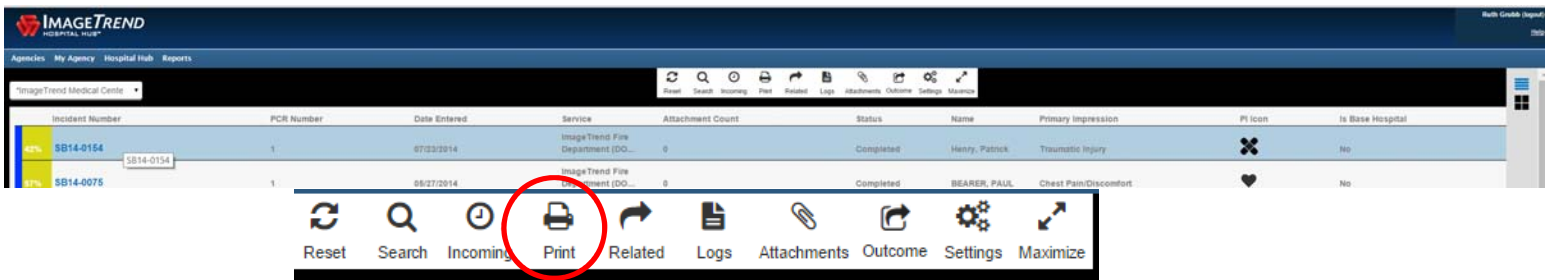


Hospital Hub Quick Reference Guide: Accessing the Electronic Prehospital Care Report

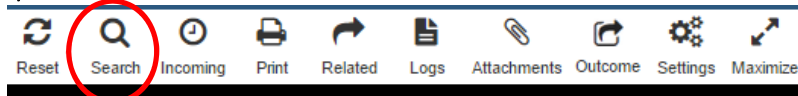
1. Sign onto web site: www.oc-meds.org/hub
2. Enter user name and password (case sensitive)
3. Select I Agree to the Privacy Statement
4. Select Hospital Hub:



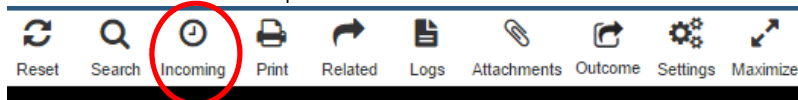
5. Select/Highlight the run desired and click on Print. The method of printing the PDF of the incident will vary based on the internet browser utilized on the computer. Note: Please refer to complete User Guide for information on customizing the list view.



6. A run may be located via the Search feature. Click on Search and enter the desired filters to locate the incident. **When entering a date, use the Date Incident Reported Field not Arrival Date. To facilitate locating additional incidents, Reset/clear the Search filters after the incident has been located.**



7. If desired, the Incident List viewed can be shortened by selecting Incoming and viewing incidents from the last 1-99 hours. Note: Please refer to complete User Guide for information on customizing the Incoming view.



8. Attachments are embedded into the PDF of the call, but can also be viewed separately by highlighting the incident and selecting Attachments.

