

MAPPING DEPOSIT / FEE SCHEDULE, RECORDING FEES AND SUBMITTAL PACKAGE GUIDELINES

Visit our Website @ <http://ocpublicworks.com/survey>

Map Number Issuance Fee

Map Type		Fee
Tract Map Number	Nonrefundable Flat Fee	\$138.00
Parcel Map Number	Nonrefundable Flat Fee	\$138.00
Record of Survey Number		No Charge

County Tentative Map Deposit

Tentative Map	Fee
Review of County Tentative Map (Deposit)	\$1,233.00 Deposit (T&M)

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Map Check Deposits

Map Type	Deposit
Tract Maps (<u>Complete map check</u>) Anaheim, Brea, Costa Mesa, Cypress, Dana Point, Fountain Valley, Garden Grove, Huntington Beach, Laguna Beach, Laguna Hills, Laguna Woods, La Habra, Los Alamitos, Newport Beach, Orange, Santa Ana, Rancho Santa Margarita, San Clemente, Seal Beach, Stanton, Tustin, Westminster and the Unincorporated Territory of the County of Orange.	\$3,468.00 Base Deposit Additional deposit required: \$173/lot (T&M)
Other Agency Tract Maps (<u>"Exterior" check - includes Recorder Review</u>) Buena Park, Lake Forest, La Palma, Placentia, San Juan Capistrano, Villa Park and Yorba Linda.	\$3,468.00 Deposit (T&M)
Parcel Maps (<u>Complete check</u>) Anaheim, Brea, Costa Mesa, Cypress, Dana Point, Fountain Valley, Garden Grove, Huntington Beach, Laguna Beach, Laguna Hills, Laguna Woods, La Habra, Los Alamitos, Newport Beach, Orange, Santa Ana, Rancho Santa Margarita, San Clemente, Seal Beach, Stanton, Tustin, Westminster and the Unincorporated Territory of the County of Orange.	\$2,947.00 Base Deposit Additional deposit required: \$347/parcel Deposit (T&M)
Other Agency Parcel Maps (<u>"Exterior" check - includes Recorder Review</u>) Buena Park, Lake Forest, La Palma, Placentia, San Juan Capistrano, Villa Park and Yorba Linda.	\$2,947.00 Deposit (T&M)

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County Recorder Review Fee

Cities requesting County Recorder Review Only for Tract and Parcel Maps	Deposit
Cities: Irvine, Laguna Niguel and Mission Viejo. * Aliso Viejo & Fullerton - City is billed	\$636.00 Deposit (T&M)

Amending Map – Map Check Deposit

Amending Tract and Parcel Maps	Deposit
Minor Revisions	\$1,040.00 <i>Deposit (T&M)</i>
Major Revisions	Use the standard (appropriate) map checking deposit <i>Deposit (T&M)</i>

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Lot Line Adjustment Review Deposit

Lot Line Adjustments (LLA)	Deposit
Lot Line Adjustments	\$867.00 Base Deposit Additional deposit required: \$173/parcel <i>Deposit (T&M)</i>

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Records of Survey Review Deposits

Records of Survey (RS)	Deposit
Records of Survey for the following purposes: <ul style="list-style-type: none"> • <i>Monument Preservation/Replacement</i> • <i>Lot Line Adjustments</i> • <i>Utility & Transportation Purposes</i> 	\$500.00 first sheet \$300.00 for each additional sheet <i>Deposit (T&M)</i>
Records of Survey for the following purposes: <ul style="list-style-type: none"> • <i>Subdivision and for Future Subdivisions</i> 	\$3,468.00 <i>Deposit (T&M)</i>

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Expedited Map Checking Services

Expedited Map Checking Services	Deposit
Expedited Map Checking Services <i>(Service to be requested at the beginning of map review/service request. May require pre-approval by Deputy Director of OC Survey or Designee and a pre-submittal meeting).</i>	Required Deposit: 3 times the appropriate map checking deposit <i>Deposit (T&M)</i>

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Overtime

Overtime	Deposit
Overtime <i>(May require pre-approval by Deputy Director of OC Survey or Designee and a pre-submittal meeting).</i>	1.5 X hourly rate <i>Hourly rate is based on classification</i> <i>Deposit (T&M)</i>

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Corner Record Fee

Corner Record	Fee
Corner Record (OC Survey to adopt Clerk-Recorder fee)	\$9.00 (flat fee)

Annexation Review Deposit

Annexation Review	Deposit
Annexation Review Deposit	\$2,774.00 Deposit (T&M)

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Certificate of Compliance Review Deposit

Certificate of Compliance	Deposit
Certificate of Compliance	\$1,078.00 Deposit (T&M)

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Certificate of Correction Review Deposit

Certificate of Correction	Deposit
Certificate of Correction	\$295.00 Deposit (T&M).

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Monument Inspection Deposit

Monument Inspection Type	Deposit
Tract Maps	\$1,476.00 Deposit (T&M)
Parcel Maps	\$738.00 Deposit (T&M)

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Street Name Change & Address Change Deposits

Street Name & Address Changes	Deposits/Fees
Street Name Change Public Street or Private Street	\$1,757.00 per street name Deposit (T&M)
Address Change without Street Name Change	1-2 addresses: \$126.00 Minimum Deposit (T&M) 3-4 addresses: \$252.00 Minimum Deposit (T&M)
Request of New Address Or New Street Name	1-2 addresses or street names: \$126.00 Minimum Deposit (T&M) 3-4 addresses or street names: \$252.00 Minimum Deposit (T&M) \$1,004.00 Minimum Deposit (T&M) For Large Projects (Examples: New tracts, condominium projects, apartment projects, commercial/industrial buildings requiring addressing for individual units)

NOTE: A 3% technology fee will be added to projects in the Unincorporated Territory of the County of Orange.

Cancellation Fee

Cancellation Fee	
A cancellation fee of \$180 will be charged for any cancellation of services, excluding the Map Number Issuance Fee which is a non-refundable fee.	

Recording Fees: Record of Survey & Amending Map

Recordation Fees	Fee
Records of Survey & Amending Maps Clerk-Recorder Fee <i>(Collected by OCPW Survey)</i>	\$6.00 for 1 st Sheet & \$2.00 for each additional sheet

Recording Fees: Certificate of Correction

Certificate of Correction	Fee
Clerk-Recorder Recording Fee For 8½ X 11 Sheet Size <i>(Collected by OCPW Survey)</i>	\$6.00 for 1 st Sheet & \$3.00 for each additional sheet Plus \$3.00 Fraud Fee
Clerk-Recorder Recording Fee For Non-Standard Sheet Size <i>(Collected by OCPW Survey)</i>	\$9.00 for 1 st Sheet & \$6.00 for each additional sheet Plus \$3.00 Fraud Fee

Additional Fees Due at Time of Recording:

Senate Bill 2 Tax	Fee
Affordable Housing and Jobs Act State Fee <i>(see attached letter from OC Clerk-Recorder)</i>	\$75.00
<p>Fee is to be “paid at time of recording on every real estate instrument, paper, or notice required or permitted by law to be recorded, except those expressly exempted from payment of recording fees, per each single transaction per parcel or real property.”</p> <p>Documents believed to be exempt from the new Senate Bill 2 fee must be labeled “EXEMPT” and indicate a valid exemption on the face of the document or on a cover page, <u>prior</u> to submitting the document for recording with the County of Orange Clerk-Recorder.</p>	

Map Checking Notes:

- All deposits and fees must be paid prior to the review of any map.
- Additional funds may be requested during the map checking process.
- Any surplus of the deposit will be refunded after map filing/recording.

Submittal Package Guidelines:

Hardcopy Submittal Package:

- 2 full size (18”X26”) bond copies of the Tract Map, Parcel Map or Record of Survey.
- 1 copy of all record reference maps (11”X17” minimum size).
- 1 copy of title report (less than 6 months old for 1st check and re-checks and no more than 30 days old for final review of signed/notarized mylars)
- 1 copy of all deeds & O.R.’s used to prepare the map (for boundary and easements).
- 1 copy of centerline tie notes/Corner Records
- 1 copy of each GPS Control Sheets (Horizontal Control Data Sheets)
- 1 set of traverse closures (a complete set that includes all bearings and distances shown on map).
- Field Notes (when applicable)

Digital Submittal Package: (Digital submittals of subdivision maps are not being accepted at this time)

- 1 digital copy/file of everything listed above.

Digital Map Submission:

- Digital submissions are required on all parcel and tract maps. An acceptable/correct digital map is required prior to map recordation/filing. A digital submittal of Records of Survey is not required at this time but we gladly welcome it.
- For information or questions regarding digital submissions, please call the OC Survey Public Counter at (714)967-0852.
- The submittal format is an AutoCAD drawing on a CD or you may send it via email to OCLandbase@ocpw.ocgov.com

NOTES:

Visit our website at <http://ocpublicworks.com> for additional information including the following:

- DOWNLOADABLE DOCUMENTS:
<http://ocpublicworks.com/survey/products/documents>
- HORIZONTAL AND/OR VERTICAL CONTROL:
<http://landrecords.ocpublicworks.com/ocsl/>
- RECORD OF SURVEY/CORNER RECORD GUIDE:
<http://ocpublicworks.com/civicax/filebank/blobdload.aspx?BlobID=8440>
- STANDARD CERTIFICATES:
<http://ocpublicworks.com/civicax/filebank/blobdload.aspx?blobid=30515>