



# HUGH NGUYEN

## CLERK-RECORDER

### NEWS RELEASE

BIRTH AND DEATH RECORDS  
FICTITIOUS BUSINESS NAMES  
MARRIAGE LICENSES/RECORDS  
NOTARY REGISTRATION  
ORANGE COUNTY ARCHIVES  
PASSPORTS  
PROPERTY RECORDS

For Immediate Release  
March 31, 2021

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#### CLERK-RECORDER DEPARTMENT TO RESUME DOCUMENT RECORDING SERVICES AT BRANCH OFFICES AND PROVIDE MARRIAGE SERVICES TO WALK-IN CUSTOMERS

Effective April 1, 2021, Orange County Clerk-Recorder Hugh Nguyen is pleased to announce the following service updates to the department's document recording and marriage services:

- Document recording services will resume at the department's branch offices in Anaheim and Laguna Hills. Please note that document recording services open at 9:00 a.m., close from noon to 1 p.m. for lunch, and close at 4:00 p.m. at the department's branch offices.
- Marriage services will be available to walk-in customers at the department's branch offices in Anaheim, Laguna Hills and at the Old County Courthouse in Santa Ana. Services will be available from 9:00 a.m. to 4:30 p.m. at the branch offices and from 8:00 a.m. to 4:30 p.m. at the Old County Courthouse in Santa Ana.

Customers **MUST** complete an online marriage application at [OCRecorder.com](https://www.ocrecorder.com) prior to visiting any office location. An appointment is highly recommended and can also be made online. Passport services will not be available at any of the department's locations until further notice. The department will be implementing social distancing guidelines and steps recommended by local and state health authorities at all locations.

***"With the implementation of these service updates, our offices will be back to normal operations for the first time since the start of mandated office closures last year," said Clerk-Recorder Hugh Nguyen. "I am excited to be able to offer our customers the services they need at a convenient location near them. I would like to thank my staff for all their hard work and for serving the residents of our County during these difficult times."***

The following restrictions will be in place for customers wishing to record real property documents at any of our available locations:

- Only one customer may enter the office per transaction.
- Each transaction is limited to a maximum of three documents.
- Payment can be made by cash, credit/debit card, check, cashier's check, and/or money order. Make checks and money orders payable to the Orange County Clerk-Recorder.

The following restriction will be in place for customers looking to obtain a marriage license and/or a marriage ceremony:

- Couples must complete their marriage application online at [OCRecorder.com](https://www.ocrecorder.com) prior to visiting our offices.
- For couples looking to obtain a marriage license, only the couple can be present. **No guests allowed.**
- For couples looking to obtain a public marriage license and have a ceremony performed, only the couple and one witness may be present. **No guests allowed.**

- Continued -

NORTH COUNTY BRANCH OFFICE  
WELLS FARGO BUILDING  
222 S. HARBOR BLVD., STE 110  
ANAHEIM, CALIFORNIA 92805

ORANGE COUNTY  
COUNTY ADMINISTRATION SOUTH  
601 N. ROSS STREET  
SANTA ANA, CALIFORNIA 92701

OLD ORANGE COUNTY  
COURTHOUSE  
211 W. SANTA ANA BLVD. ROOM 201  
SANTA ANA, CALIFORNIA 92701

SOUTH COUNTY BRANCH OFFICE  
LAGUNA HILLS CIVIC CENTER  
24031 EL TORO ROAD, SUITE 150  
LAGUNA HILLS, CALIFORNIA 92653

- For couples looking to obtain a confidential marriage license and have a ceremony, only the couple can be present. **No guests allowed.**
- Couples must present valid government issued photo identification at their appointment.
- Payment can be made by cash, credit/debit card, check, cashier's check, and/or money order. Make checks and money orders payable to the Orange County Clerk-Recorder.

For more information on the services offered by the department or to learn what services are available at each office location, please visit us at [OCRecorder.com](http://OCRecorder.com) or call the department's information line at (714) 834-2500, Monday through Friday, from 8:00 a.m. to 4:30 p.m., except holidays.

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