



**HUGH NGUYEN
CLERK-RECORDER**

PROPERTY RECORDS
BIRTH AND DEATH RECORDS
MARRIAGE LICENSES/RECORDS
PASSPORTS
FICTITIOUS BUSINESS NAMES
NOTARY REGISTRATION
ORANGE COUNTY ARCHIVES

NEWS RELEASE

For Immediate Release

May 22, 2013

Questions? Contact Jean Pasco at jean.pasco@rec.ocgov.com

Special Saturday Hours Planned for June 22

Plan now to take advantage of special Saturday hours available at the Orange County Clerk-Recorder Department on Saturday June 22 from 10 a.m. to 3 p.m. at Old County Courthouse in Santa Ana and the department's branch offices in Laguna Hills and Fullerton.

The Old County Courthouse will be offering marriage license, civil wedding ceremonies and passport application services only. Copies of property records and birth, death and marriage certificates will be available at the Laguna Hills and Fullerton branch offices, as well as obtaining marriage licenses and having civil wedding ceremonies performed. **Free parking will be available at all three locations.**

The special Saturday hours will make it easier for families and those who work during the week to obtain services usually offered just on weekdays. For example, both parents must be present to obtain passports for children younger than 16.

"I really appreciate our staff coming in on a Saturday to help folks who find it difficult to get here during the week. We're considering offering more Saturday hours in the future," Clerk-Recorder Hugh Nguyen said.

The Clerk-Recorder Department's regular hours are 8 a.m. to 4:30 p.m. Monday through Friday at the Old County Courthouse in Santa Ana, and from 9 a.m. to 4 p.m. weekdays at the branch offices at the Laguna Hills Civic Center and historic downtown Fullerton.

Reservations for civil wedding ceremonies are recommended due to limited space. To save time, marriage license, ceremony and passport applications can be completed in advance online at www.ocrecorder.com. As an added convenience, passport photos are available on the spot for \$15. For more information, please call (714) 834-2588.

The County Clerk-Recorder provides a variety of public services, including recording documents relating to real property transactions; maintaining and issuing copies of birth, death and marriage certificates; issuing marriage licenses and performing civil wedding ceremonies. The department additionally files Fictitious Business Names and Notary Public oaths and bonds. The department also oversees the Orange County Archives

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NORTH COUNTY BRANCH OFFICE
HISTORIC DOWNTOWN FULLERTON
201 N. HARBOR BOULEVARD
FULLERTON, CALIFORNIA 92832

ORANGE COUNTY
HALL OF FINANCE AND RECORDS
12 CIVIC CENTER PLAZA, ROOM 101
SANTA ANA, CALIFORNIA 92701

SOUTH COUNTY BRANCH OFFICE
LAGUNA HILLS CIVIC CENTER
24031 EL TORO ROAD
LAGUNA HILLS, CALIFORNIA 92653