

**STEVE FRANKS**  
DIRECTOR  
OC COMMUNITY RESOURCES

**JENNIFER HAWKINS, DVM**  
INTERIM DIRECTOR  
OC ANIMAL CARE

**KAREN ROPER**  
DIRECTOR  
OC COMMUNITY SERVICES

**STACY BLACKWOOD**  
DIRECTOR  
OC PARKS

**HELEN FRIED**  
COUNTY LIBRARIAN  
OC PUBLIC LIBRARIES

## H&CD COMMISSION - REGULAR MEETING

### SUMMARY OF MINUTES

THURSDAY, FEBRUARY 26, 2015 - 10:00 a.m.

**COMMISSION ROOM, FIRST FLOOR  
333 W. Santa Ana Blvd.  
10 Civic Center Plaza  
Santa Ana, CA 92701**

**Kathryn McCullough, Chair, City Selection Comm**  
**Leslie K. Le, 1<sup>st</sup> District**  
**Jack Wu, 2<sup>nd</sup> District**  
**Vacant, 3<sup>rd</sup> District**  
**Denis Bilodeau, 4<sup>th</sup> District**  
**Vacant, 5<sup>th</sup> District**

**Ron Garcia, Vice-Chair, Member at Large**  
**Helen Smith-Gardner, Tenant Rep.**  
**Phan Vu, Tenant Representative**  
**Ma'Ayn Johnson, Member-At-Large**  
**Mike Alvarez, City Selection Rep.**

*The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to OC Community Services of the County of Orange. These items are noted on this Agenda by the designation "OCCS".*

*This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the Agenda.*

*Members of the public will be given the opportunity to address the H&CD Commission.*

**I. CALL TO ORDER:** Kathryn McCullough, Chair

**II. PLEDGE OF ALLEGIANCE:** Helen Smith-Gardner

**III. ROLL CALL:** Loretta Fonseca

**Present:** Kathryn McCullough-Chair, Ron Garcia -Vice Chair, Leslie Le, Jack Wu, Helen Smith-Gardner, Phan Vu, Ma'Ayn Johnson

**Absent:** Mike Alvarez and Denis Bilodeau

**IV. PRESENTATIONS/INTRODUCTIONS:** (NONE)

**V. APPROVAL OF MINUTES:**

Approve the Minutes of the regular meeting held on February 26, 2015.

**Chair McCullough asked for a motion. Ron Garcia made a motion and Helen Smith Gardner seconded the motion. The motion passed with one abstention.**

**VI. PUBLIC COMMENTS:** *At this time, members of the public may address the Commission regarding any items within the subject jurisdiction of the Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.* **NONE**

**VI. REPORTS OF STAFF, COMMITTEES AND/OR COMMISSION MEMBERS:**

**A. Application Review Committee (ARC):**

John Viafora, Manager

The new 5-year Consolidated Plan and the first of five new Annual Action Plans will be submitted to the Board of Supervisors, May 5, 2015 and to the Housing and Urban Development Department by May 15, 2015. The Request for Proposal recommendations for FY 2015-16 totaling \$2.2 million were posted in BidSync. Fifteen (15) projects were awarded funding. They include seven Public Facilities & Improvements, four Housing Rehabilitation, and four public services projects.

**B. Project Advisory Committee (PAC):**

John Viafora, Manager

John Viafora reported that as part of the Strategic Affordable Housing Plan, the PAC meetings will be starting to meet monthly. The meetings are anticipated to start next quarter.

There was much discussion about the Committee members on the ARC and PAC.

The Commission requested to revisit the Committee members and any vacancies the Committees have.

**C. Executive Director/Secretary's Report:**

Karen Roper, Executive Director/Secretary

John Hambuch reported on behalf of Karen Roper:

**2012 Wait List-Housing Choice Voucher Program**

- o Staff has now processed all Member Veterans on the waiting list
- o Starting in March, staff will begin processing the next category- Elderly, Disabled, Working Families.

**Planning Owner Conference – May, 2015**

- o Congresswoman Loretta Sanchez is interested in participating

**Apartment Association of OC Trade Show Fair Event**

- o 4 or 5 Veteran agencies will be sharing the booth
- o Article in Apartment Association of OC-asking owners to rent to Veteran's

**VII. CONSENT CALENDAR: (1)**

*All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the Commission to be heard on any item on the Consent Calendar.*

**1. (OCHA) 2013 ANNUAL PROGRESS REPORTS FOR FAMILY SELF-SUFFICIENCY & HOMEOWNERSHIP PROGRAMS**

John Hambuch, Housing Manager

**RECOMMENDED ACTION:**

Receive Comments and Discuss

Chair Kathryn McCullough asked for a motion, Jack Wu made a motion, Leslie Le seconded the motion. The motion carried unanimously.

**VIII. DISCUSSION CALENDAR: (NONE)**

*At this time, members of the public may ask the H&CD Commission to be heard on any item on the Discussion Calendar.*

**IX. PUBLIC NOTICE OF TWO PUBLIC HEARINGS:**

2. (OCHA) **DRAFT PUBLIC HOUSING AGENCY ANNUAL AND FIVE-YEAR PLANS  
FINAL PUBLIC HOUSING AGENCY ANNUAL AND FIVE-YEAR PLANS  
John Hambuch, Housing Assistance Manager**

**Chair Kathryn McCullough opened the public hearings. There were no public comments.  
Chair Kathryn McCullough closed the Public Hearings.**

- X. PUBLIC COMMENTS:** *At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law. (NONE)*

- XI. MEMBER COMMENTS:** *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

**Helen Smith-Gardner: As a representative for the tenants let me know if there is anything I can assist with regarding speaking with prospective owners.**

**Ma'Ayn Johnson: Did the County apply to the Cap and Trade Affordable Housing and Sustainable grant? I'm very happy to be here.**

**Ron Garcia: Whenever we discuss the Veterans the information should be transferred to Renee Ramirez, OC Veteran's Advisory Council**

**Kathryn McCullough: thank you for your patience.**

**XII. ADJOURNMENT**

**Chair Kathryn McCullough adjourned the meeting at 11:30 a.m.**

**XIII. NEXT SCHEDULED MEETING:**

Thursday, **April 26, 2015**  
Hall of Administration, Building #10  
Commission Room, First Floor  
333 W. Santa Ana Blvd., Santa Ana, CA 92702

**Respectfully submitted,**



**Karen Roper, Executive Director/Secretary**