

SUMMARY ACTION MINUTES

SPECIAL MEETING ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL

Thursday, March 23, 2017, 3:00 P.M.

PROBATION DEPARTMENT
Training Room 5
1001 S. Grand Ave.
Santa Ana, California

STEVE SENTMAN, Chair
Probation

TODD ELGIN
Local Law Enforcement

RICK MARTIN
Education Representative

KAREN RUAN
At Large Community Representative

DAVID SAWYER
Sheriff-Coroner

STEVE YONEMURA
District Attorney

VACANT
Community Based Drug & Alcohol Rep.

KELLI BELTRAN
Juvenile Court Representative

MARY HALE
Health Care Agency, Mental Health

MICHAEL PEREZ
Public Defender

MIKE RYAN
Social Services Agency

TODD SPITZER
Orange County Board of Supervisors

VACANT
Community Based Organization Rep.

VACANT
Business Representative

ATTENDANCE: Members Beltran, Martin, Perez, Sentman, Yonemura, Aquin (Alternate for Ryan), Harte (Alternate for Hale), Restrepo (Alternate for Ruan) and Whitman (Alternate for Elgin)

EXCUSED: Members Elgin, Hale, Ruan, Ryan, Sawyer and Spitzer

CLERK OF THE COUNCIL: Jamie Ross & Dora Guillen, Deputy Clerks

ADMINISTRATIVE MATTERS: (Items 1 - 4)

1. Welcome and Introductions

PRESENTED

SUMMARY ACTION MINUTES

2. Discussion and approval of Ad Hoc Working Group recommendations regarding outcomes and resources in FY 15/16 Outcome Summary Report

C.O. **DISCUSSED; NO ACTION TAKEN**

3. Discussion and approval to add Restorative Justice program and allocate funding

14 15 123456789 10 11 12 13 **APPROVED TO ADD RESTORATIVE JUSTICE PROGRAM;**
XX XXX X N **ALTERNATE MEMBER AQUIN REQUESTED INFORMATION ON**
OUTCOMES OF SIMILAR PROGRAMS

4. Discussion and approval of final allocation plan for FY 17/18 Juvenile Justice Crime Prevention Act (JJCPA) funding

13 12 123456789 10 11 14 15 **APPROVED AS RECOMMENDED**
AXX XXX X *(Council Member Beltran abstained from discussion and vote on this matter.)*

SUMMARY ACTION MINUTES

PUBLIC & COUNCIL COMMENTS:

PUBLIC COMMENTS: None

COUNCIL COMMENTS:

Chair Sentman – Oral Re.: Frequency of Council meetings; making sure Council continues to address the needs of the juvenile population.

ADJOURNED: 3:23 P.M.

*** KEY ***

Left Margin Notes

1 Kelli Beltran	A = Abstained
2 Todd Elgin	X = Excused
3 Mary Hale	
4 Rick Martin	N = No
5 Michael Perez	C.O. = Council Order
6 Karen Ruan	
7 Mike Ryan	
8 David Sawyer	
9 Steve Sentman	
10 Todd Spitzer	
11 Steve Yonemura	
12 Wendy Aquin (Alternate)	
13 Jim Harte (Alternate)	
14 Nazly Restrepo (Alternate)	
15 Travis Whitman (Alternate)	

(1st number = Moved by; 2nd number = Seconded by)

/s/ _____
STEVE SENTMAN
Chair

/s/ _____
Jamie Ross
Clerk of the Council

**Juvenile Justice Crime Prevention Act
FY 2017-2018 Planning Budget
RESTORATIVE JUSTICE PROGRAM (CPA16 - RJP)**

	FY 2017- 2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	281,347.05	-	-
<i>Check --></i>		-	-
<i>FTE</i>	0.541	-	-
<i>S&EB</i>	56,347.05	-	-
<i>S&EB Offset</i>	-	-	-
<i>S&S</i>	-	-	-
<i>Cost Apply</i>	25,000.00	-	-
<i>Professional Services</i>		-	-
<i>Contracts</i>	200,000.00	-	-
<i>Partner Department Subsidy</i>		-	-
<i>Probation Subsidy</i>		-	-
<i>Miscellaneous</i>	-	-	-

Restorative Justice Program

PROGRAM DESCRIPTION

The Restorative Justice Program (RJP) is a collaborative program for juvenile offenders who have committed certain offenses that have identifiable victims. Rather than sending these cases through the traditional juvenile justice process, RJP brings together the offender and the victim, along with community members and supporters of both the offender and the victim, to discuss the crime and its causes and effects, also known as restorative community conferencing (RCC). At the end of the discussion, all parties come up with a mutually agreed upon plan for the youth to “do right” by the victim, the youth’s family, the community, and the youth. Additionally, all parties commit to help the youth overcome obstacles and mend social ties. If the participants are unable to come to an agreement on the plan or the youth fails to complete the plan, the case is referred back to the referring agency that can then refer through the traditional process.

Services provided by RJP will include the following:

- Accept referrals from law enforcement, probation, or schools.
- Contact and meet with youth and parent/guardian to assess suitability for RJP participation
- Contact and meet with victim to assess interest and determinate RJP participation in suitable cases.
- Develop a case plan and timeline for the youth and assign a case manager who will stay with the case through completion.
- Conduct a minimum of two separate “pre-meetings with youth, victim, and their respective supporters to assess the harms, needs, and obligations that have arisen from the incident.
- Arrange appropriate RCC time, location, and translation services
- Facilitate RCC session
 - The youth, victim, family, community members, and law enforcement (RCC participants) discuss the crime, its causes, and effects.
 - RCC participants produce a consensus-based RCC Plan of Action for the youth to repair the harm done to the victim, family, community, and self.
- Refer RJP youth and family to local resources, programs, and classes for appropriate intervention services that are listed in the RCC Plan of Action, as well as those that may be beyond the scope of the plan, but are beneficial to the youth’s success.
- Conduct and document follow-up monthly phone calls to youth and the family for six months after successful case discharge.
- Track status of RCC referral in a secure database and provide to Probation upon request.
- Participate in regular meetings with Orange County Probation Department, Orange County District Attorney’s Office, Orange County Public Defender’s Office, and other relevant partners in order to evaluate program success and address programmatic issues.
- Provide information and education materials regarding the RJP program services to law enforcement, schools, faith-based and community-based organizations.

RJP COLLABORATORS

- District Attorney’s Office
- Public Defender’s Office
- Law Enforcement agencies and school districts
- Various faith-based and community based partners
- Community-based organization to oversee the program (CBO to be selected via RFP process)

A primary goal of RJP is to encourage appropriate responses to wrongdoing by bringing the youth who has offended, the victim, and affected communities into an engaging process that restores the victim and rebuilds relationships. Additionally, it engages the community in the justice process and successfully reintegrates youthful offenders into the community, all while preventing contact with the juvenile justice system, as well as school suspensions and expulsions.

POPULATION SERVED (to be provided by Research)

The RJP target population is youth between the ages of 13 and 18 who are not currently on probation or have petitions pending in court. Offenses may vary, depending upon case dynamics, and can range from misdemeanors to low level felonies, where there is an identifiable victim and the responsible youth would otherwise be exposed to significant contact with the juvenile justice system.

Note: A stakeholders group involving the above listed RJP collaborators will prepare a Request for Proposal (RFP) for a community based organization to facilitate and coordinate the program.

**Juvenile Justice Crime Prevention Act
FY 2017-2018 Planning Budget
All Programs - Summary of Proposed Budget**

	FY 2017-2018 Proposed JJCPA Budget	CPA03 ADDICTION, SUBSTANCE ABUSE EDUCATION & RECOGNITION TREATMENT	CPA04 JUVENILE RECOVERY COURT	CPA07 DECENTRALIZED INTAKE/SHERIFF'S PREVENTION PROGRAM	CPA08 TRUANCY RESPONSE PROGRAM	CPA09 SCHOOL MOBILE ASSESSMENT & RESPONSE TEAM	CPA11 PROGRAMMING FOR GIRLS	CPA12 CENTRAL YOUTH REPORTING CENTER	CPA13 NORTH YOUTH REPORTING CENTER	CPA16 RESTORATIVE JUSTICE PROGRAM
<i>Total Program Budget:</i>	11,917,580.05	3,721,658.00	673,793.00	702,364.00	779,517.00	715,959.00	1,460,643.00	1,822,831.00	1,759,468.00	281,347.05
<i>Check --></i>	-	-	-	-	-	-	-	-	-	-
<i>FTE</i>	75.40	27.05	2.36	2.74	2.32	0.11	9.97	15.15	15.15	0.541
<i>S&EB</i>	8,409,678.05	2,992,245.00	195,489.00	351,034.00	312,885.00	9,361.00	1,135,038.00	1,678,016.00	1,679,263.00	56,347.05
<i>S&EB Offset</i>	(351,000.00)	(6,000.00)	(10,000.00)	-	-	-	-	(120,000.00)	(215,000.00)	-
<i>S&S</i>	408,270.00	6,000.00	5,500.00	500.00	5,500.00	-	1,000.00	214,690.00	175,080.00	-
<i>Cost Apply</i>	2,604,594.00	250,125.00	457,804.00	350,830.00	401,132.00	706,598.00	242,855.00	50,125.00	120,125.00	25,000.00
<i>Professional Services</i>	-	-	-	-	-	-	-	-	-	-
<i>Contracts</i>	846,038.00	479,288.00	25,000.00	-	60,000.00	-	81,750.00	-	-	200,000.00
<i>Partner Department Subsidy</i>	-	-	-	-	-	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-	-	-	-	-	-

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FY 2017-2018 JJCPA Projected Allocation	8,707,639.00	-
Growth Earned in FY 2016-2017 & Paid in "FY 2017-2018	2,991,255.00	-
Unspent PY Allocation/Growth/Interest	2,274,251.00	
Total Available Funding FY 2017-2018	13,973,145.00	

Total Proposed FY 2017-2018 Budget for Existing Programs **11,917,580.05**

Over / (Under) Available Funding (Inc Rollover) **2,055,564.95**

	Total									
<i>FY 2015-2016 JJCPA Actual</i>	10,306,914.56	3,219,573.78	598,330.03	593,876.79	613,234.33	663,345.81	1,250,248.24	1,795,911.14	1,572,394.44	-
<i>FY 2016-2017 JJCPA Budget</i>	10,260,560.00	2,790,630.00	782,273.00	719,244.00	672,954.00	823,971.00	1,167,408.00	1,622,718.00	1,681,362.00	-
<i>FY 2017-2018 Proposed JJCPA Budget</i>	11,917,580.05	3,721,658.00	673,793.00	702,364.00	779,517.00	715,959.00	1,460,643.00	1,822,831.00	1,759,468.00	281,347.05

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 ADDICTION, SUBSTANCE ABUSE EDUCATION & RECOGNITION TREATMENT (CPA03 - ASERT)**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	3,219,573.78	2,790,630.00	3,721,658.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	24.985	26.948	27.054	-	-
<i>S&EB</i>	2,673,709.21	3,118,971.00	2,992,245.00	-	-
<i>S&EB Offset</i>	(6,098.00)	(50,000.00)	(6,000.00)	-	-
<i>S&S</i>	4,814.00	10,000.00	6,000.00	-	-
<i>Cost Apply</i>	235,584.00	250,125.00	250,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	311,515.00	345,500.00	479,288.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	(883,966.00)	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 JUVENILE RECOVERY COURT (CPA04 - JRC) Previously Juvenile Drug Court**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	598,330.03	782,273.00	673,793.00	-	-
<i>Check --></i>	-	-		-	-
<i>FTE</i>	3.348	2.710	2.359	-	-
<i>S&EB</i>	385,561.00	256,648.00	195,489.00	-	-
<i>S&EB Offset</i>	(10,000.00)	(10,000.00)	(10,000.00)	-	-
<i>S&S</i>	5,500.00	5,500.00	5,500.00	-	-
<i>Cost Apply</i>	351,858.00	460,125.00	457,804.00	-	-
<i>Professional Services</i>	-	-		-	-
<i>Contracts</i>	70,000.00	70,000.00	25,000.00	-	-
<i>Partner Department Subsidy</i>	-	-		-	-
<i>Probation Subsidy</i>	-	-		-	-
<i>Miscellaneous</i>	-	-		-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 DECENTRALIZED INTAKE/SHERIFF'S PREVENTION PROGRAM (CPA07 - DCI)**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	593,876.79	719,244.00	702,364.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	2.935	2.848	2.741	-	-
<i>S&EB</i>	242,912.09	350,379.00	351,034.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	231.03	500.00	500.00	-	-
<i>Cost Apply</i>	350,733.67	368,365.00	350,830.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 TRUANCY RESPONSE PROGRAM (CPA08 - TRP)**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	529,953.00	672,954.00	779,517.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	1.338	1.328	2.317	-	-
<i>S&EB</i>	165,285.00	176,829.00	312,885.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	7,000.00	6,000.00	5,500.00	-	-
<i>Cost Apply</i>	297,668.00	430,125.00	401,132.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	60,000.00	60,000.00	60,000.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 SCHOOL MOBILE ASSESSMENT & RESPONSE TEAM (CPA09 - SMART)**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	663,345.81	823,971.00	715,959.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	0.135	0.048	0.114	-	-
<i>S&EB</i>	16,495.00	5,120.00	9,361.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	-	-	-	-	-
<i>Cost Apply</i>	942,404.00	818,851.00	706,598.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	-	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 PROGRAMMING FOR GIRLS (CPA11 - ASERT-GIRLS)**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	1,250,248.24	1,167,408.00	1,460,643.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	10.285	10.148	9.974	-	-
<i>S&EB</i>	1,102,641.00	1,105,993.00	1,135,038.00	-	-
<i>S&EB Offset</i>	-	-	-	-	-
<i>S&S</i>	2,000.00	2,000.00	1,000.00	-	-
<i>Cost Apply</i>	223,205.00	242,855.00	242,855.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	81,750.00	81,750.00	81,750.00	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	(8,095.00)	(265,190.00)	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 CENTRAL YOUTH REPORTING CENTER (CPA12 - CYRC)**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	1,795,911.14	1,622,718.00	1,822,831.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	15.575	15.488	15.149	-	-
<i>S&EB</i>	1,695,025.00	1,763,897.00	1,678,016.00	-	-
<i>S&EB Offset</i>	(138,335.43)	(50,000.00)	(120,000.00)	-	-
<i>S&S</i>	169,193.00	212,282.00	214,690.00	-	-
<i>Cost Apply</i>	70,029.00	50,125.00	50,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	(353,586.00)	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 NORTH YOUTH REPORTING CENTER (CPA13 - NYRC)**

	FY 2015-2016 JJCPA Actual	FY 2016-2017 JJCPA Budget	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	1,572,394.44	1,681,362.00	1,759,468.00	-	-
<i>Check --></i>	-	-	-	-	-
<i>FTE</i>	12.575	15.488	15.149	-	-
<i>S&EB</i>	1,467,903.41	1,705,580.00	1,679,263.00	-	-
<i>S&EB Offset</i>	(213,825.97)	(50,000.00)	(215,000.00)	-	-
<i>S&S</i>	125,806.32	170,847.00	175,080.00	-	-
<i>Cost Apply</i>	192,510.67	120,125.00	120,125.00	-	-
<i>Professional Services</i>	-	-	-	-	-
<i>Contracts</i>	-	-	-	-	-
<i>Partner Department Subsidy</i>	-	-	-	-	-
<i>Probation Subsidy</i>	-	(265,190.00)	-	-	-
<i>Miscellaneous</i>	-	-	-	-	-

**Juvenile Justice Crime Prevention Act
 FY 2017-2018 Planning Budget
 RESTORATIVE JUSTICE PROGRAM (CPA16 - RJP)**

	FY 2017-2018 Proposed JJCPA Budget	Other Funding	Actual
<i>Program Total:</i>	281,347.05	-	-
<i>Check --></i>		-	-
<i>FTE</i>	0.541	-	-
<i>S&EB</i>	56,347.05	-	-
<i>S&EB Offset</i>	-	-	-
<i>S&S</i>	-	-	-
<i>Cost Apply</i>	25,000.00	-	-
<i>Professional Services</i>		-	-
<i>Contracts</i>	200,000.00	-	-
<i>Partner Department Subsidy</i>		-	-
<i>Probation Subsidy</i>		-	-
<i>Miscellaneous</i>	-	-	-