AGENDA

REGULAR MEETING

ORANGE COUNTY CAMPAIGN FINANCE AND ETHICS COMMISSION

Monday, January 22, 2018 at 1:30 pm

COMMISSION HEARING ROOM, FIRST FLOOR 333 W. Santa Ana Blvd., 10 Civic Center Plaza Santa Ana, California

Vacant

Commissioner First District

H. Josh Ji

Commissioner Second District

Peter Agarwal

Commissioner Fourth District

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Denah Hoard
Executive Director

Tam Nomoto Schumann

Commissioner Third District

George Saadeh

Commissioner Fifth District

Jacqueline Guzman
County Counsel

Kathy Wong
Recording Secretary

The Orange County Campaign Finance and Ethics Commission welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing in the agenda. The Commission encourages your participation. If you wish to speak on an item contained in the agenda, please complete a Speaker Form located at/near the door and hand it to the Recording Secretary seated next to the podium. Written materials must be received 24 hours in advance of the meeting to ensure consideration by the Commission. To speak on a matter not appearing on the agenda, you may do so during the Public Comment period at the beginning of the meeting. When addressing the Commission, please state your name for the record prior to providing your comments. Comments may be limited at the discretion of the Commission.

All supporting documentation is available for public review in the Office of Campaign Finance and Ethics Commission located at:

1300 S. Grand Ave, Building B, Office 390, Santa Ana, CA 92705 8:00 am – 5:00 pm, Monday through Friday

In compliance with the Americans with Disabilities Act (ADA), the Agenda and supporting documents will be made available in appropriate alternative formats to persons with a disability. Please contact the Office of Campaign Finance and Ethics Commission via email at info@ocethics.com or phone at (714) 645-3844 no later than one (1) business day prior to the scheduled meeting. If you need special assistance to participate in this meeting, please contact Denah Hoard at (714) 645-5730 three (3) business days prior to the scheduled meeting as this will enable the County to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

A. PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. PUBLIC COMMENTS:

At this time, members of the public or Commission may address the Commission on any matter not on the agenda but within the jurisdiction of the Commission. The Commission may limit the length of time each individual may speak.

D. CONSENT CALENDAR:

All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. Unless otherwise specified in the request to remove an item from the consent calendar, all items removed shall be considered immediately following action on the remaining items on the consent calendar.

Approval of Minutes from meeting held on October 2017.
 Minutes – Draft.

E. **DISCUSSION ITEMS**:

At this time, any member of the public may ask the Commission to be heard on Discussion Items.

- 2. Election of Chair and Vice-Chair for a term of one year.
 - **Staff Report**
- 3. Review and approve transmittal of Quarterly Report (4th Quarter) to Board of Supervisors. Staff Report
 - Quarterly Report Draft
- 4. Review and approve transmittal of 2018 County of Orange Campaign Finance Manual to Board of Supervisors.
 - **Staff Report**
 - 2018 County of Orange Campaign Finance Manual
- 5. Review and approve transmittal of Ethics Training Program for Elected Officials and staff to Board of Supervisors.
 - **Staff Report**
 - **Ethics Training Draft**
- 6. Review and approve Commission Hearing Procedures.
 - **Staff Report**
 - **Commission Hearing Procedures Draft**
- 7. Provide direction to staff on future agenda Items

F. ADMINISTRATIVE REPORTS or PRESENTATIONS:

- 8. Cyber Security Presentation by OCIT (time certain 2 p.m.)
- 9. Brown Act Presentation by County Counsel

AGENDA

G. <u>ADJOURNMENT</u>: Next regularly scheduled meeting - Monday, April 23, 2018, 1:30pm COMMISSION HEARING ROOM, FIRST FLOOR 333 W. Santa Ana Blvd., 10 Civic Center Plaza, Santa Ana, California

Declaration of Recording Secretary, Kathy Wong, declaring posting of the Campaign Finance and Ethics Commission Agenda at least 72 hours prior to the regular meeting on January 22, 2018 at 1:30 pm. The posting occurred at the following locations all of which are in the County of Orange and freely accessible to members of the public:

- 1. Office of Campaign Finance and Ethics Commission 1300 S. Grand Ave Bldg. B. Santa Ana, CA
- 2. Summarized on www.ocethics.com
- 3. Hall of Administration 333 W. Santa Ana Blvd./10 Civic Center Plaza, Santa Ana, CA