

## H&CD COMMISSION - REGULAR MEETING MINUTES

THURSDAY, December 7, 2017 – 10:00 a.m.

**COMMISSION ROOM, FIRST FLOOR  
 333 W. Santa Ana Blvd.  
 10 Civic Center Plaza  
 Santa Ana, CA 92701**

**Kathryn McCullough, Vice-Chair, 5<sup>th</sup> District**  
**An Nguyen, 1<sup>st</sup> District**  
**James Fisler, 2<sup>nd</sup> District**  
**Vacant, 3<sup>rd</sup> District**  
**Denis Bilodeau, 4<sup>th</sup> District**  
**Mike Alvarez, City Selection Rep.**

**Ron Garcia, Chair, At-Large**  
**Ma'Ayn Johnson, At-Large**  
**Helen Smith-Gardner, Tenant Representative**  
**Vacant, Tenant Representative**  
**Billy O'Connell, City Selection Rep.**

*The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to Housing & Community Development & Housing Prevention Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD/HP".*

*This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the Agenda.*

*Members of the public will be given the opportunity to address the H&CD Commission.*

**I. CALL TO ORDER:** Ron Garcia, Chair

**Chair Garcia called the meeting to order at 10:14 a.m.**

**II. PLEDGE OF ALLEGIANCE:** Billy O'Connell

**III. ROLL CALL:** Kristine de Leon

**Present: K. McCullough, A. Nguyen, D. Bilodeau, M. Alvarez, R. Garcia, H. Smith-Gardner and B. O'Connell**

**Absent: J. Fisler and M. Johnson**

**IV. STAFF IN ATTENDANCE:**

Julia Bidwell, Director, Housing Community Development and Homeless Prevention/Executive Director of OCHA

Marie Vu, Interim Manager, Housing Assistance Division

\*Candy Halamuda, Section Chief, Housing Assistance - Administration

Kristine de Leon, Commission Clerk

\*attendance is on an as needed basis

**V. APPROVAL OF MINUTES:**

**RECOMMENDED ACTION:**

Approve the Summary of Minutes of the regular meeting held on September 28, 2017.

**Chair R. Garcia requested a motion. B. O'Connell made a motion and K. McCullough seconded the motion. The motion carried unanimously.**

**VI. PRESENTATIONS/INTRODUCTIONS: (NONE)**

**VII. PUBLIC COMMENTS:** *At this time, members of the public may address the H&CD Commission regarding any items within the subject jurisdiction of the Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

None.

**VIII. CONSENT CALENDAR: (3)**

*All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the H&CD Commission to be heard on any item on the Consent Calendar.*

- 1. (OCHA) RESIDENT ADVISORY BOARD FOR THE ORANGE COUNTY HOUSING AUTHORITY (OCHA) 2018 ANNUAL PUBLIC HOUSING AGENCY (PHA) PLAN**  
Marie Vu, Interim Manager, Housing Assistance Division

**RECOMMENDED ACTION:**

Reappoint the members of the H&CD Commission to act as the Resident Advisory Board for OCHA's 2018 Annual PHA Plan

- 2. (OCHA) DRAFT 2018 ADMINISTRATIVE PLAN UPDATES**  
Marie Vu, Interim Manager, Housing Assistance Division

**RECOMMENDED ACTION:**

To receive and file the Administrative Plan.

- 3. (H&CD) PROPOSED 2018 H&CD COMMISSION MEETING SCHEDULE**  
Marie Vu, Interim Manager, Housing Assistance Division

**RECOMMENDED ACTION:**

1. Adopt the 2018 H&CD Commission Meeting Schedule as outlined; and
2. Direct the H&CD Commission Clerk to publish public notices as required

**Chair R. Garcia requested a motion. B. O'Connell made a motion and K. McCullough seconded the motion. The motion carried unanimously.**

**IX. DISCUSSION CALENDAR: (1)**

*At this time, members of the public may ask the H&CD Commission to be heard on any item on the Discussion Calendar.*

- 1. (OCHA) AD HOC SELECTION COMMITTEE RECOMMENDATION FOR TENANT COMMISSION MEMBER**  
Marie Vu, Interim Manager, Housing Assistance Division

**RECOMMENDED ACTION:**

As a result of the interviews and/or written submissions provided by the applicants, the Ad Hoc Selection Committee recommends the following candidate for a two-year term beginning January 1, 2018

1. Recommended as the "Tenant" H&CD Commission Member:  
Ms. Carla Wilkerson

**B. O'Connell spoke on behalf of the AD HOC Committee recommending Carla Wilkerson to be the Tenant Commission and be presented to the Board for approval.**

**Chair R. Garcia requested a motion. K. McCullough made a motion and B. O'Connell seconded the motion. The motion carried unanimously.**

X. **PUBLIC HEARINGS:** (NONE)

None.

XI. **REPORTS OF STAFF, COMMITTEES AND/OR COMMISSION MEMBERS:**

A. **Application Review Committee (ARC):**

Julia Bidwell, Executive Director/Secretary

Board approved 2018-19 funding for public facilities and improvement activities and housing rehabilitation. Currently, the agency is getting ready for next year's funding cycle.

B. **Project Advisory Committee (PAC):**

Julia Bidwell, Executive Director/Secretary

The committee did not meet.

C. **Executive Director/Secretary's Report:**

Julia Bidwell, Executive Director/Secretary

HUD extended registration deadline for HUD-VASH vouchers to December 1, 2017.

Newport Veterans Housing will provide 12 one-bedroom units for Veterans and OCHA will provide 6 PBV VASH vouchers.

OCHA's Admin Plan revision will be on the Board's agenda on 12/12/17. Changes included: removal of the "Shelter Plus Care" chapter, expansion of local preference for assisting homeless and increasing the annual homeless preference up to 50 percent without Board approval.

There was much discussion on vouchers.

Chair R. Garcia requested information of Orange County local VA Resource and Referral Center.

The classification study was approved by the Board. The study recommended changes to the title descriptions, classifications and pay grades for 78 OCHA positions.

XII. **PUBLIC COMMENTS:** *At this time, members of the public may address the Commission regarding any off- agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

None.

XIII. **MEMBER COMMENTS:** *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action shall be taken on non-agenda items unless authorized by law.*

B. O'Connell described Services of Collettes Children Home with 4,300 homeless women and children were removed from the streets.

A. Nguyen is worried about the homeless because of weather changes. She asked how is the agency helping?

J. Bidwell shared the different emergency shelters and services available in Orange County.

K. McCullough shared some of the faith communities are working with Orange County to provide shelter for the homeless.

K. McCullough asked what day was the 2020 Commission meeting on?

J. Bidwell stated on January 26, 2018.

K. McCullough announced she will have a tree planting event at El Toro Park for the years of service she gave to the City of Lake Forest.

Chair R. Garcia wished everyone happy holidays.

XIV. ADJOURNMENT

Chair R. Garcia adjourned the meeting at 10:36 a.m.

XV. NEXT SCHEDULED MEETING:

Thursday, February 22, 2018, COMMISSION ROOM, FIRST FLOOR, 333 W. Santa Ana Blvd., 10 Civic Center Plaza, Santa Ana, CA 92701