

H&CD COMMISSION - REGULAR MEETING MINUTES

Thursday, February 22, 2018 – 10:00 a.m.

**COMMISSION ROOM, FIRST FLOOR
 333 W. Santa Ana Blvd.
 10 Civic Center Plaza
 Santa Ana, CA 92701**

Kathryn McCullough, Vice-Chair, 5th District
An Nguyen, 1st District
James Fisler, 2nd District
Vacant, 3rd District
Denis Bilodeau, 4th District
Mike Alvarez, City Selection Rep.

Ron Garcia, Chair, At-Large
Ma'Ayn Johnson, At-Large
Helen Smith-Gardner, Tenant Representative
Vacant, Tenant Representative
Billy O'Connell, City Selection Rep.

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to Housing & Community Development & Housing Prevention Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD/HP".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the Agenda.

Members of the public will be given the opportunity to address the H&CD Commission.

I. CALL TO ORDER: Ron Garcia, Chair

Chair Garcia called the meeting to order at 10:05 a.m.

II. PLEDGE OF ALLEGIANCE: James Fisler

III. ROLL CALL: Johanna Escobar

Present: A. Nguyen, M. Alvarez, R. Garcia, H. Smith-Gardner, J. Fisler, M. Johnson and B. O'Connell

Absent: K. McCullough and D. Bilodeau

IV. STAFF IN ATTENDANCE:

Julia Bidwell, Director, Housing Community Development and Homeless Prevention/Executive Director of OCHA
 Marie Vu, Interim Manager, Housing Assistance Division
 Craig Fee, Manager, Community Development
 *Candy Halamuda, Section Chief, Housing Assistance - Administration
 Johanna Escobar, Commission Clerk

*attendance is on as needed basis

V. APPROVAL OF MINUTES:

RECOMMENDED ACTION:

Approve the Summary of Minutes of the regular meeting held on December 7, 2017.

Chair R. Garcia requested a motion. H. Smith-Gardner made a motion and A. Alvarez seconded the motion. The motion carried unanimously.

VI. PRESENTATIONS/INTRODUCTIONS: (1)

1. Private Devices and Accounts for County Business

David Kim, Compliance Manager/Custodian of Records

Johanna Escobar introduced David Kim to the Commission. Mr. Kim presented on Private Devices and Accounts for County Business. There was much discussion

VII. PUBLIC COMMENTS: *At this time, members of the public may address the H&CD Commission regarding any items within the subject jurisdiction of the Commission, provided that **NO action shall be taken on off-agenda items unless authorized by law.***

None.

VIII. CONSENT CALENDAR: (NONE)

All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the H&CD Commission to be heard on any item on the Consent Calendar.

IX. DISCUSSION CALENDAR: (1)

At this time, members of the public may ask the H&CD Commission to be heard on any item on the Discussion Calendar.

1. (OCHA) Annual Public Housing Agency (PHA) Plan for FY 2018

Marie Vu, Interim Manager, Housing Assistance Division

There was much discussion on VASH funding.

H. Gardner-Smith shared about the Apartment Association of Orange County.

Chair R. Garcia requested a motion. M. Johnson made a motion and J. Fisler seconded the motion. The motion carried unanimously. There was much discussion.

X. PUBLIC HEARINGS:

None.

XI. REPORTS OF STAFF, COMMITTEES AND/OR COMMISSION MEMBERS:

A. Application Review Committee (ARC):

Craig Fee, Manager

The Funding Allocation Policy and Process (FAPP) for FY 2018-19 was approved by the Board on December 5, 2017 for Public Service, Housing Rehabilitation (HR) and Public Facilities and Improvement (PF&I) activities. The FAPP was out for public review from September 29 through October 31, 2017. Housing and Community Development (HCD/HP) recommended a two-year funding cycle for PF&I and HR projects which would align with the five-year Consolidated Plan.

The Request for Proposals (RFP) for (HR) Rehabilitation and (PF&I) was released on Dec 6, 2017 and was Due January 17, 2018. Four rehabilitation and six (PF&I) applications were received and all are being recommended for funding in the FY2018-19 Annual Action Plan.

There was much discussion on the Annual Action Plan.

B. Project Advisory Committee (PAC):
Craig Fee, Manager or Julia Bidwell, Director

Craig Fee was appointed Community Development Manager. Housing is recruiting for a Housing Development Manager and a Housing Development Administrator.

Nothing to report, but there is a meeting for a threshold item after the H&CD Commission meeting.

C. Executive Director/Secretary's Report:
Julia Bidwell, Executive Director/Secretary

Commission members who receive stipend will receive a W-2 issued by Orange County. This change will impact the budget; therefore, it was commented by Julia Bidwell as to the feasibility of discontinuing the stipends for the H&CD Commission.

No new vouchers will be issued. Due to the HUD's recommendations and federal budget no new vouchers are currently being issued.

Further updates will be given once the Waiting List purging is completed.

Newport Veteran's Housing project is complete and six veterans have moved in as of 2/24/18.

- XII. PUBLIC COMMENTS:** *At this time, members of the public may address the Commission regarding any off-agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

None.

- XIII. MEMBER COMMENTS:** *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action shall be taken on non-agenda items unless authorized by law.*

J. Fislser inquired about the Tenant Commission recruitment process.

XIV. ADJOURNMENT

Chair R. Garcia adjourned the meeting at 10:50 a.m.

- XV. NEXT SCHEDULED MEETING:**
Thursday, March 22, 2018, COMMISSION ROOM, FIRST FLOOR, 333 W. Santa Ana Blvd., 10 Civic Center Plaza, Santa Ana, CA 92701