

H&CD COMMISSION - REGULAR MEETING MINUTES

Thursday, April 26, 2018 – 10:00 a.m.

**COMMISSION ROOM, FIRST FLOOR
 333 W. Santa Ana Blvd.
 10 Civic Center Plaza
 Santa Ana, CA 92701**

**Kathryn McCullough, Vice-Chair, 5th District
 An Nguyen, 1st District
 James Fisler, 2nd District
 Vacant, 3rd District
 Denis Bilodeau, 4th District
 Mike Alvarez, City Selection Rep.**

**Ron Garcia, Chair, At-Large
 Ma'Ayn Johnson, At-Large
 Helen Smith-Gardner, Tenant Representative
 Carla Wilkerson, Tenant Representative
 Billy O'Connell, City Selection Rep.**

The Housing and Community Development (H&CD) Commission has been established to perform two functions. (1) As to Orange County Housing Authority matters, the H&CD Commission is to review and make recommendations on those Agenda items, which will be presented to the Orange County Board of Supervisors, sitting as the Board of Commissioners of the Orange County Housing Authority. These items are noted on this Agenda by the designation "OCHA". (2) As to other matters, the H&CD Commission is to provide advice to Housing & Community Development & Housing Prevention Department of the County of Orange. These items are noted on this Agenda by the designation "H&CD/HP".

This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing on the Agenda.

Members of the public will be given the opportunity to address the H&CD Commission.

- I. **CALL TO ORDER:** Ron Garcia, Chair
- II. **PLEDGE OF ALLEGIANCE:** Carla Wilkerson
- III. **ROLL CALL:** Johanna Escobar

Present: D. Bilodeau, M. Alvarez, R. Garcia, H. Smith-Gardner, J. Fisler, M. Johnson and B. O'Connell

Absent: K. McCullough and A. Nguyen

- IV. **STAFF IN ATTENDANCE:**
 Julia Bidwell, Director, Housing Community Development/Executive Director of OCHA
 Marie Vu, Interim Manager, Housing Assistance Division
 Craig Fee, Manager, Community Development
 *Candy Halamuda, Section Chief, Housing Assistance - Administration
 Johanna Escobar, Commission Clerk
 Liza Santos, Commission Clerk

*attendance is on as needed basis

- V. **APPROVAL OF MINUTES:**

RECOMMENDED ACTION:

Approve the Summary of Minutes of the regular meeting held on February 22, 2018.

Chair R. Garcia requested a motion. B. O'Connell made a motion and J. Fisler seconded the motion. The motion carried unanimously.

VI. PRESENTATIONS/INTRODUCTIONS: (1)

1. Introduction: Carla Wilkerson, Tenant Commissioner

Julia Bidwell, Executive Director/Secretary

J. Bidwell introduced Carla Wilkerson who shared her career, education and veteran experience.

2. Apartment Association of Orange County (AAOC) Tradeshow

Linda Tarzjani, Section Chief, Housing Assistance – Leasing

J. Bidwell introduced Linda Tarzjani who presented on the Apartment Association of Orange County (AAOC) Tradeshow. There was much discussion.

VII. PUBLIC COMMENTS: *At this time, members of the public may address the H&CD Commission regarding any items within the subject jurisdiction of the Commission, provided that **NO action shall be taken on off-agenda items unless authorized by law.***

None.

VIII. CONSENT CALENDAR: (NONE)

All matters are approved by one motion unless pulled by a Commission Member for discussion or separate action. At this time, any member of the public may ask the H&CD Commission to be heard on any item on the Consent Calendar.

IX. DISCUSSION CALENDAR: (2)

At this time, members of the public may ask the H&CD Commission to be heard on any item on the Discussion Calendar.

1. (OCHA) H&CD COMMISSION – TENANT & AT-LARGE MEMBER REAPPOINTMENTS

Julia Bidwell, Interim Executive Director/Secretary

RECOMMENDED ACTION:

As a result of written submissions from current Tenant and At-Large members, it is recommended that the Commission support the reappointment of the following Commission members to the Board of Supervisors for a two-year term beginning July 1, 2018 as follows:

- 1. Recommend to the Board of Supervisors for Reappointment of two Tenant H&CD Commission Members:**
 - Helen Smith-Gardner (Incumbent)
 - Carla Wilkerson (Incumbent)
- 2. Recommend to the Board of Supervisors for Reappointment of two At-Large H&CD Commission Members:**
 - Ron Garcia (Incumbent)

Chair R. Garcia requested a motion for items one and two. B. O'Connell made a motion and M. Alvarez seconded the motion. The motion carried unanimously.

2. (OCHA) AD HOC SELECTION COMMITTEE FOR AT-LARGE MEMBER

Julia Bidwell, Executive Director/Secretary

RECOMMENDED ACTIONS:

As a result of a pending vacancy for an At-Large Member representative, it is recommended that:

- Two to three Commission Members volunteer as an ad hoc committee

- Conduct interviews and select, without returning to Commission

Chair R. Garcia asked for three volunteers for the ad hoc committee. B. O'Connell, J. Fislser and R. Garcia volunteered to be part of the committee.

Chair R. Garcia requested a motion. M. Johnson made a motion and B. O'Connell seconded the motion. The motion carried unanimously.

It was noted the recruitment for the At-Large Member representative vacancy will be posted in a public location and will be emailed to the H&CD Commission members when the recruitment is posted. There was much discussion.

X. PUBLIC HEARINGS:

None.

XI. REPORTS OF STAFF, COMMITTEES AND/OR COMMISSION MEMBERS:

A. Application Review Committee (ARC):

Craig Fee, Manager, Community Development

The Annual Action Plan went out for review on February 12 to March 12, and was approved by the Board on April 24. There were two comments; one comment was during the public review process and the other at the public hearing.

B. Project Advisory Committee (PAC):

Julia Bidwell, Executive Director/Secretary

On February 22, the PAC approved the Jamboree Permanent Supportive Housing Project to proceed to underwrite. The project is applying for 49 project-based vouchers, which have Mental Health Services Act and Veterans components. The project is located in Anaheim.

PAC will be meeting on April 20, 2018 to consider the Jamboree Permanent Supportive Housing Project underwriting and to discuss final staff recommendations of the project before going to the Board of Supervisors.

C. Executive Director/Secretary's Report:

Julia Bidwell, Executive Director/Secretary

During the last meeting, there was a question regarding the FY 2018 Funding Status and voucher distribution. HUD had instructed to abstain from distributing vouchers. However, in March the appropriation bill passed, increasing spending to 10%. With the increase, OCHA will begin to issue set-aside Veterans Affairs Supportive Housing (VASH) and homeless vouchers as well as the Waitlist vouchers.

Waitlist purging is ongoing.

OCHA was awarded 100 new VASH vouchers, a total award amount of 857 vouchers. Of the 857 vouchers, 63 are for project based assistance. Santa Ana Housing Authority received 100 and Anaheim Housing Authority received 13 VASH vouchers.

There is a funding opportunity to apply for new vouchers in the month of June. The vouchers are targeted for the non-elderly disabled.

The Board approved an increase to the Permanent Supporting Housing NOFA of \$4 Million in Housing Successor Agency and/or HOME funds and 100 Project Based Housing Choice and/or VASH vouchers.

J. Bidwell shared a PowerPoint on Building the System of Care presented to the Board of Supervisors previously by Susan Price, Director of Care Coordination for the County.

There was much discussion on the PowerPoint and VASH vouchers.

XII. PUBLIC COMMENTS: *At this time, members of the public may address the Commission regarding any off- agenda items within the subject matter jurisdiction of the H&CD Commission, provided that **NO** action shall be taken on off-agenda items unless authorized by law.*

None.

XIII. MEMBER COMMENTS: *At this time, Members of the H&CD Commission may comment on agenda or non-agenda matters and ask questions of or give directions to staff; provided that **NO** action shall be taken on non-agenda items unless authorized by law.*

J. Fislser will not attend next meeting on May 24. He also thanked staff for the report, and welcomed C. Wilkerson to the Commission.

M. Johnson might not be able to attend next meeting on May 24.

B. O'Connell congratulated staff on their hard work. He also would like to know for next meeting, if there are any funding or development of bridge/transitional housing that may be available.

C. Wilkerson was thankful for the orientation and the orientation binder.

R. Garcia will not attend the next meeting on May 24. He welcomed C. Wilkerson to the Commission.

XIV. ADJOURNMENT

Chair R. Garcia adjourned the meeting at 11:00 a.m.

XV. NEXT SCHEDULED MEETING:

Thursday, May 24, 2018, COMMISSION ROOM, FIRST FLOOR, 333 W. Santa Ana Blvd., 10 Civic Center Plaza, Santa Ana, CA 92701